



Porter Ridge High School
Dr. Kim Fisenne, Principal
2839 Ridge Road
Indian Trail, NC 28079
Phone 704.292.7662
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<http://prhs.ucps.k12.nc.us/>

Request of Absence for Valid Educational Opportunity

To request an absence to attend or participate in an educational activity, please complete this application form and return it to your counselor and administrator at least 10 days prior to the absence. The purpose of the activity must be educational in order for the student to be granted this type of absence. The proposed activity must have significant educational value and relate to the core curriculum. The administrator and counselor will use good judgment to determine if the activity meets guidelines. Students, whose absences are approved by Dr. Fisenne, will be expected to make up all school work. This type of absence cannot occur during the school's state assessment, districtwide assessments or during finals week.

Name: _____ **Grade:** _____ **Date Submitted to Office:** _____
Residence Address: _____
Dates of trip: _____
Student will share presentation with: (specify teacher, class, counselor or administrator)

Please explain the nature of the event the student will be attending and how the activity meets the criteria of **(1) having an educational purpose, (2) having significant educational value, and (3) how the activity is directly related to one of the NC DPI standards of a course you are enrolled in during the current school year.** Use additional paper, if needed, and attach to this completed form.

NOTE: If this request is approved, the student is required to make a presentation to a class, administrator, or counselor about the educational opportunities provided by this trip. **The project is due to the designated person ONE WEEK from the date of return. It is the student's responsibility to request any make-up work from all teachers.** Teachers are not required to provide work to the student in advance of the absence.

Signature of Student: _____ **Date:** _____
Signature of Parent: _____ **Date:** _____
Project Due Date: _____

Revised: 3/22/19



Growing Possibilities...